



RTC

ROCKLAND TEEN CENTER

Staff

Jeanne Blaney - Rockland Recreation Director
Olivia McCormack - Administrative Assistant
Dianne Bohld – Program Manager
Sarah Kane – Assistant Manger
Nancy Anderson - Volunteer

Advisory Board

Richard Furlong
Kathleen Fulton
Susan Eagan Tasker
Michael Garofalo

What's Inside?

- RTC Welcome Letter & Introduction
- Rules & Regulations
- How to register online (If you need assistance with online registration, please contact the recreation office.)

RTC Contact Information:

Email: rocklandrec@rockland-ma.gov

Facebook: Rockland Teen Center

Phone: 781-871-1730 (Rockland Recreation)

We are available to speak with Monday – Friday 8:30am – 4:30pm

To: Guardians & Guardians of RTC Members
From: Rockland Youth Commission Advisory Board
Re: Welcome & Volunteering



The Rockland Teen Center is celebrating its 30th year of operation and would like to welcome you and your teen(s) to our facilities, located on the ground floor of the McKinley Building at 394 Union Street. Our goal is to provide a safe, non-judgmental, and fun environment for the teens of Rockland.

Throughout the year, the RTC coordinates several on- and off-site activities. We also hosted themed nights that may include special guests or food. This information can be found on our website under the program. None of this would be possible without the help of volunteers like each of you in our community.

The Rockland Teen Center falls under the jurisdiction of the Rockland Recreation Advisory Board. Advisory Board members contribute countless hours of their time to keeping the center open. We request that Guardians join us to volunteer at least one night per year (7pm-10pm) to help.

- There is a place on this year's registration form for Guardians/guardians to check that they would be willing to help for at least one evening during the school year.
- Lastly, you can stop by the Teen Center on a Friday evening and let us know what night in the future you would like to volunteer. Please note you must fill out a cori form at least one week in advance.

Drop Off:

- ***When dropping your child off, you must wait with your child to be sure we are open, especially during inclement weather and/or during the winter months.***
- A calendar with the most up-to-date information can be found on our Facebook page – search "Rockland Teen Center" on Facebook, you can contact the Recreation Office at 781-871-1730, or you can look on the Rockland Recreation website at www.rocklandrec.org on the front page for building closures.

From this packet, please sign and return the following required documents by the first night.

1. Rockland Teen Center Membership Form (This is now online when you register)
2. Rockland Teen Center Medical Release Form (This is now on-line when you register)
3. RTC Rules Acknowledgement – meant to be an agreement between your child and the RTC
4. You must also register online.

RTC Rules & Regulations

Hours of Operation: Fridays - 7PM to 10PM

Who can Attend: All Rockland residents or if your child is enrolled in Rockland Public Schools and is in Grades 6 through 12 Cost: \$8 per night

Volunteering at the RTC

- *Members of the community are encouraged to volunteer – whether you are a Guardian of a member or just looking to get more involved with the community. We need volunteers to keep the doors open!*
- *All volunteers will be subject to a CORI check. Please see the Rockland Recreation Staff for more information.*

Entering & Exiting the RTC

- **All members must arrive before 8:00 pm. Admittance will not be allowed after that time.**
- *All members must check in with a staff member.*
- *NO outside food or drink is allowed to be brought into the RTC. A concession stand is available to purchase food or drink.*
- *Members in Grade 6 must remain inside the RTC until 10PM unless arrangements have been made between the Guardian/Guardian and a staff member in advance.*
- *If your child contacts you prior to the close of the night please speak to a staff member prior to your departure.*
- *Members in Grades 7 through 12 may leave the RTC any time before closing but may not return that night unless arrangements have been made with a staff member before leaving the RTC.*
- *Members on the grounds of the RTC (including the front of the Community Center on Union Street) after the time we close will be considered loitering and the police will take notice.*
- Staff will have the right to search any bags entering the building.

RTC Property & Facilities

- *The RTC facilities must always be respected. Intentionally defacing and/or damaging said property is forbidden and the member at fault will be responsible for returning/replacing the property in the condition in which it was found.*
- *All materials and equipment are the property of the RTC & Rockland Recreation. Any damage incurred by members will be recorded and the Guardian/Guardian is responsible for replacing the items.*
 - *This includes and is not limited to: media equipment, furniture, and recreational equipment.*
- *If graffiti is discovered, the RTC will be closed until further notice.*

Personal Property

- *The RTC is not responsible for ANY personal belongings, including but not limited to: hats, coats, bags, wristlets, pocketbooks, cell phones, personal video games, sweatshirts, recreational items, etc.*
- *All members must respect the property of others – the RTC will not be held responsible if any member damages another member's personal property.*

Safety

- *24-hour VIDEO CAMERAS are in use at the RTC*
- *Emergency exits and fire extinguishers are for emergency use only. There is one non-emergency door used to enter and exit the RTC.*
- *NO drugs, alcohol, Juuls, vaping/smoking of any kind at any time either inside or on the surrounding grounds will be tolerated and is absolutely forbidden. If any type of smoking devices or drug are found Guardians will be contacted, items will be confiscated, and in the case of drugs or drug related contraband including Juuls/Vape Pens the police will be contacted.*
 - *Anyone attempting to gain entry that is or appears to be under the influence of any of these will be turned away at the door. Police will be contacted.*

RTC Code of Conduct

Bullying Will Never Be Tolerated

- ***RTC reserves the right to send teens home that are not following rules and are being disrespectful.***
- ***No tolerance will be given for bullying. We ask that Guardians email us with any issue that they may be aware of, even if it happens someplace else, so that RTC staff can keep a close eye on any situation that may escalate.***
- ***We do our best to monitor social media, but it is not our place to confiscate and look through phones being used at RTC.***

Behavior

- *All members must always keep their hands to themselves.*
- *Use of profane, abusive, or obscene language, including racial, religious, or sexual references, will not be tolerated, if members are disrespectful to the staff & Volunteers it will result in (1) loss of RTC privileges, (2) removal from the RTC for the night, and/or (3) suspension at the discretion of the Advisory Board.*
- *Physical and verbal threats, and the use of physical force will not be tolerated, including any inappropriate or disruptive behavior.*
 - *In the event of a fight at the RTC, staff will take all measures to ensure the safety of all members. Parties directly involved will be immediately reported to the guardian. They will be suspended until the next Advisory Board meeting, when the terms of suspension will be discussed.*
- *Any member asked to leave the RTC and/or has been suspended must leave the grounds immediately and guardians will be contacted. Members in Grade 6 will be held at the front desk and Guardians will be required to pick-up their child.*
- *In the event of suspension, the Advisory Board will discuss terms at the next regularly scheduled meeting.*

Depending on the nature of the suspension, the Advisory Board will determine if that member will be reinstated. Guardians will receive a letter with the ruling. Members may appeal the suspension in writing or in person at the monthly meeting.

 - *A suspended member may not be on the grounds of the RTC during hours of operation – any suspended member found on the grounds will be considered trespasser and police will be notified. The suspended member will also be forbidden from participating in any special activities such as RTC dances, field trips, etc.*

Dress Code

- *Appropriate dress is expected. Controversial clothing containing inappropriate language (profanity, or of a racial, ethnic, or sexual nature) which could be deemed offensive will not be permitted. Clothing deemed overly revealing is not allowed.*
 - *Those in violation of this dress code will: (1) leave the RTC, (2) when appropriate, turn their clothing inside out, or (3) put on a large cover-up shirt provided by the RTC for the evening.*

Bringing Guests

- *If a member would like to bring a guest, please contact the office prior to arrival so that we can register the guest.*
- *Members are allowed up to 3 guests per calendar year.*
- *The guardians of the guest will need to sign a waiver and provide pertinent information to the office.*

We encourage the youth of Rockland to use and enjoy their teen center! The RTC is for you to have fun and be with your friends. We will not allow the actions of a few to jeopardize the program for the majority. We reserve the right to suspend/revoke membership privileges of any member(s) from the RTC at any time. Names of those banned will be filed with the office.